

**MEETING NOTES – King County Food & Fitness Initiative (KCFFI)  
Leadership Council - January 31, 2008**

<b>Highlights of Key Issues</b>	<ol style="list-style-type: none"> <li>1. Agreed to use pre-developed bylaws (after minor edits) until entire council is formed</li> <li>2. Established interim Council Co-chairs</li> <li>3. Discussed practices for adding community members and youth to the council</li> </ol>
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<b>Meeting Notes for KCFFI Leadership Council</b>		
<b>Date:</b>	January 31, 2008 (10:00am-Noon)	
<b>In Attendance:</b>	Amy White, Julie Salathé, Kate Halstead, Mollie Greves, Laura Raymond, Tyra Sorensen, Michelle Bates-Benetua, Mark McIntyre, Baraka Cloyd, Becca Deehr, Willie Austin, Erin MacDougall, Sylvia Kantor, Maggie Anderson	
<b>Regrets:</b>	n/a	
<b>Recorder:</b>	Maggie Anderson	
<b>Issue</b>	<b>Discussion</b>	<b>Outcome, Action, Accountability &amp; Completion Date</b>
KCFFI Planning Phase Workplan	<p><b>Summary: In a ‘fly by’, discussed the KCFFI submitted work plan</b></p> <ul style="list-style-type: none"> <li>• Workplan is based around two main goals               <ol style="list-style-type: none"> <li>1. Create a collaborative.</li> <li>2. Develop a community action plan.</li> </ol> </li> </ul>	<p><b>Outcome:</b> Proposed having Karen Snyder attend next month’s meeting to discuss assessment.</p>
	<p>Overview: Who are the groups KCFFI is working with?</p> <p><u>The Collaborative Partners (CP):</u> For a complete list, see the website (google “KCFFI)! We can provide you with contact information for any of these partners.</p> <p><u>The Focus Communities (FC):</u> Yet to be determined. There will be one in Seattle and one in South King County where we will focus our planning for the Initiative. The site selection committee will be determining then on Feb 11, 2008.</p> <p><u>The Co conveners (CC):</u> Staff at WSU King County Extension and Public Health Seattle and King County. There are approximately a dozen staff who have been involved thus far with several others available on an as needed basis.</p> <p><u>Assessment Team (AT) and Evaluators:</u> The team is made up of individuals from the Univ of WA, Washington State U, Public Health SKC, and our evaluators from Group Health Community Foundation.</p>	

	<p><u>Youth Coordinator and Youth Serving Organizations:</u> The youth-focused work will be led by the International District Housing Alliance and is supported by a grant from the Seattle Foundation. There are approximately 12 youth serving organizations involved in youth-focused work with the Initiative at this time.</p> <p><u>Technical Assistance Providers (TAP):</u> These are experts in the areas of the food system, built environment, youth, cultural competence, communications, and evaluation who have been granted by the Kellogg Foundation to serve all 9 communities in the FFI.</p> <p><u>National Advisory Committee (NAC):</u> These are experts across the country and beyond who are working directly with the Kellogg Foundation to advise them.</p> <p><u>National Food and Fitness Communities:</u> 1. Seattle/KC 2. Detroit 3. New York 4. Boston, MA 5. Holyoke, MA 6. NE Iowa 7. Tohono O’odham 8. Oakland, CA.</p> <p><u>General Public:</u> everyone else!</p>	
Site Selection	<ul style="list-style-type: none"> <li>LC members would like the opportunity to review the site applications that were submitted.</li> </ul>	<p><b>Action:</b> Maggie will email focus community applications to assist with orientation to them.</p>
Draft Leadership Council Bylaws	<p><b>Summary: It was proposed that bylaws are ratified until council is fully populated (with community members and youth).</b></p> <ul style="list-style-type: none"> <li>Questions came up regarding if/how youth will be selected as representatives on the LC. (Sylvia is working with the new youth coordinator and will update the group as information becomes available).</li> <li>The question was posed whether or not the youth coordinator should attend the next LC meeting.</li> <li>The definition of “community member” was discussed.</li> </ul>	<p><b>Outcome:</b> Agreed to adopt the consensus decision making section of the pre-developed bylaws (after small edits) in interim until entire council is formed.</p> <p><b>Action:</b> Maggie will make indicated updates</p>
Council Co-chairs	<p><b>Summary: The question of whether or not anyone was interested in volunteering themselves as potential co-chair was posed.</b></p> <ul style="list-style-type: none"> <li>Amy White enthusiastically volunteered.</li> <li>Becca Deehr also showed interest in this work.</li> </ul>	<p><b>Outcome:</b> Amy White and Becca Deehr were elected as interim co-chairs</p> <p><b>Action:</b> A co-chair meeting was scheduled to discuss Agenda development and facilitation of next LC meeting.</p>
Filling remaining LC seats	<p><b>Summary: “Qualification guidelines” were discussed regarding what type of <i>community member</i> should be in</b></p>	<p><b>Outcome:</b> Maggie and staff will help draft a</p>

following site selection		
Meeting planning and facilitation	<b>Summary:</b> For now, co-chairs will work with staff to develop agenda and facilitate.	<b>Outcome:</b> Co-chairs will facilitate next meeting with staff assistance. <b>Action:</b> Next LC Meeting scheduled for February 19 <sup>th</sup> from 1pm-3pm (most likely in downtown Seattle)